



Company Name

Address

City

State

Zip



AUTOMATIC PAYMENT REQUEST

RE: Changing My Automatic Payment Attention: Accounts Receivable / Accounting

I have recently changed banks and would like to have my automatic payment with your company changed to my new account. Please discontinue debiting my old bank account and begin making automatic withdrawals from my new **SPRINGS VALLEY BANK & TRUST COMPANY** account. Please contact me with any questions.

Sincerely,

Authorized Signature

Date

AUTOMATIC PAYMENT INFORMATION

NAME		PHONE <input type="radio"/> DAY PHONE <input type="radio"/> EVENING PHONE	
ADDRESS		CITY	STATE ZIP
\$ AMOUNT DEBITED (enter payment amount or "amount due")			
PREVIOUS BANK NAME	ROUTING NUMBER	ACCOUNT NUMBER	
\$ PAYMENT OR REASON	DATE OF PAYMENT		
SPRINGS VALLEY BANK & TRUST COMPANY	083909445		
NEW BANK NAME	NEW ROUTING NUMBER	NEW ACCOUNT NUMBER	

Loyal to you, your family, and your future.

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